



UNDALUP Association Inc.

ABN: 91 308448476

PO Box 5373,

West Busselton, 6280, WA.

UNDALUP MAKURU NAIDOC WEEK FESTIVAL 2018

FAMILY FUN DAY

When: Saturday 14th July 2018

Time: 10am till 4pm (setup from 9am)

Where: Youth & Community Centre Building, 47 Bussell Hwy,

Crn High Street, Busselton.

Contact: Festival Director: Rachelle Cousins 0437782840

Email: rachelle17@westnet.com.au

Address: PO Box 5373, West Busselton, 6280

STALLHOLDER BOOKING FORM

BUSINESS NAME: _____

ABN: _____

CONTACT

PERSON: _____

POSITION: _____

PHONE: _____ **EMAIL:** _____

POSTAL

ADDRESS: _____

MOBILE PHONE: _____

STALL DETAILS

STALL TYPE: Art Craft Local Produce Giftware
 Community Org. Food Stall
 Other – description _____

NUMBER OF 3 X 3 MTRE BAYS REQUIRED _____

POWER REQUIRED _____

Please ensure you provide your own power board and 20mtr extension lead, tagged. An electrical inspection will be done at 9.30am with event electrician. The Undalup Association Inc. Festival Markets are focused on promoting arts, crafts, local produce and multicultural products and non-conforming stalls may not be approved. Please provide a brief description of your stall including products for sale.

I have read, understood and agree to abide by the Undalup Association Inc Stallholder Terms & Conditions 2018.

SIGNATURE: _____

DATE: _____

PLEASE PRINT NAME: _____



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STALLHOLDER TERMS & CONDITIONS

The Undalup Association Inc. would like to invite you to the Undalup Makuru NAIDOC week Festival 2018 as a stall holder. The festival is promoting the Act Belong Commit message for a mentally healthy WA. The festival is a SMOKE and alcohol free event. All smokers will be required NOT to smoke in the area of the event. The stall area is included in the event area.

- 1) Please ensure all application forms must be completed and returned to the Festival Director; Rachelle: Undalup Association Inc. PO Box 5373, West Busselton, 6280 E: rachelle17@westnet.com.au by Tuesday 10^h July 2018, with a complete form of details.
- 2) The Management Committee of the Undalup Association Inc reserve the right to refuse any stallholder application if it is deemed that the stall content will not be consistent with the ethos of the festival.
- 3) Stallholders are NOT permitted to sell cap guns, toys with any firing abilities or laser pointers. Any stall found to be selling these items will be closed by organisers.
- 4) The stallholder shall indemnify and hold harmless Undalup Association Inc. the Shire of Busselton and its officers and representatives against any loss, damages, liability, claims, suits, costs and expenses whatsoever; including reasonable legal fees regardless of the merit of any claim or suit arising from or in any manner connected to the negligent act or permission of services, work or activities described in this agreement.
- 5) Behaviour by stallholders is expected to be professional and appropriate when dealing with event organisers, members of the public and other stallholders. In the event that organisers deem the behaviour of a stallholder to not meet this condition, organisers reserve the right to close down a stall and direct the stallholder to leave.
- 6) Stallholder bays will be 3m x 3 metres in size. Stallholders who require a larger size will need to ensure this is stated on the application form. Extra space will not be allocated on the day.
- 7) Sites will be allocated before the event and marked out on a site plan. Stallholders must adhere strictly to the site plan as this will be set out according to Occupational Safety and Health standards, for the event. NO deviation from the site plan will be allowed unless discussed in writing with the Festival Director prior to commencement of the event day.

8) Stallholders who require power will need to have pre-booked this by filling in the relevant section on the form. All power requirements, including a list of appliances being used by the stallholder, need to be declared on the form so that the organisers can ensure sufficient supply to the stall.

9) Stallholders will be responsible for supplying their own marquee or shade structure, trestles, chairs, power cords and power boards. Power cords, boards and appliances must be tagged by a licenced electrician.

10) Stallholders will be permitted to enter the building to set up from 9am at the carpark side of the building on Saturday 14th July 2018. Parking for all vehicles during event will be at the rear carpark of building.

11) Stallholders are NOT permitted to sell from a car boot, station wagon or other non-purpose fitted vehicle.

12) STRICTLY NO STALLHOLDERS permitted to sleep or stay onsite overnight. Any persons found onsite after the event is closed and will be evicted by security staff. There will be no exceptions.

13) Strictly NO DOGS.

14) Any queries of event details, please email Rachelle: rachelle15@westnet.com.au

15) All event details will be available on the Undalup Webpage www.undalup.com and the Undalup Face Book page; this form can be downloaded from the webpage.

16) Enjoy the event and workshops and we appreciate any feedback you may have that can assist us for future events.

Many Thanks and Kind regards for Participating in this year's Undalup Makuru NAIDOC week Festival 2018.

The Undalup Association values your support and looks forward to working together to provide our community a festival for everyone to enjoy.

"Undalup is also honouring a place for healing and connection to Noongar Boodjar (Country), embracing the elements given to us from Boodjar Ngarngk (Earth Mother), celebrating the "meeting place" and bringing harmony on the land we all walk together".

Chairman, Iszaac Webb.

Undalup Members believe that *"From little things, big things grow"*.

Many Thanks and Kind regards from the Undalup Association Inc.

PO Box 5373, West Busselton, WA. 6280

Web Page: www.undalup.com

